

# ELAC INITIAL TRAINING

## University City High School



San Diego Unified School District  
2022-23



- I. Welcome and Introductions
- II. Election Results
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- II. Introduction to ELAC – Policy and Procedures
- II. Possible Officer Positions and Responsibilities- Elect DELAC Rep
- II. Future Meeting Dates
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# AGEND

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# Welcome and Introductions

# **Congratulations to our newly elected ELAC Members!**

- Lijuan Guo
- Aisulu Zhumurova
- Lawrence Lazaro
- Deng Keying

## **ELECTION RESULTS**





# Learning Outcomes

- Learn about University City HS's English Learner Student Population
- Understand the requirements for an English Learner Advisory Committee (ELAC)
- Learn the responsibilities and functions of ELAC

# University City High School English Learner DATA

**Number of ELs by Grade Level and ELPAC Performance Level:** (insert your school’s data into the table below and fill in yellow highlighted area to the right)

Performance Level	9	10	11	12	Whole School
1 Beginning to Develop	9	5	2	4	20
2 Somewhat Developed	11	4	2	5	22
3 Moderately Developed	25	13	6	7	51
4 Well Developed	6	3	4	8	21
Reclassified RFEP	52	95	93	100	340
Initially Fluent IFEP	29	25	32	23	109
Total English Learners	51	25	14	24	114

English Learners make up 5 % of our student population!

University City High School also currently  
has reclassified students!

16 of these students reclassified this school year!



# Our English Learner Students and Their Families Have Many Home Languages!

Spanish	267
Vietnamese	34
Arabic	19
Japanese	13
Farsi (Persian)	10
Chinese	9
Portuguese	8
Korean	7
French	6
Italian	6

Russian	6
Chinese-Cantonese	5
Somali	5
Turkish	5
Filipino	3
Hindi	3
German	2
Hebrew/Swedish/Bengali/Dutch/Ilocano/Lao/Serbo-Croatian/Swahili/Urdu	11



# What is ELAC?

- A school level elected committee of parents, staff and community members designated to advise school officials on English Learner programs and services.



# Why ELAC?

## Federal Law

- Education Code 20, Section 6312 (g)(4)

## State Law

- Education Code Section 35147, 52176(b) and (c), 62002.5, and 64001(a)

## State Regulations

- California Code of Regulations, Title 5, Section 11308

\* Schools with 21 or more English Learners must form an ELAC.

# Why ELAC?

To support our English Learners along their paths to lifelong learning and success.

Identification and  
Assessment

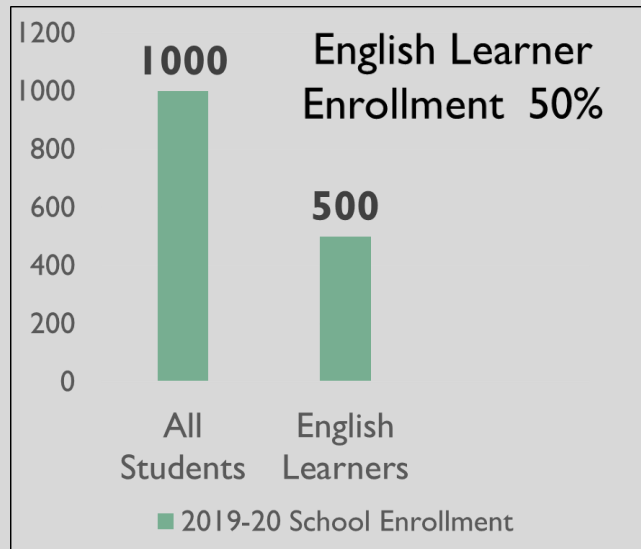
Language Support  
and Monitoring

Reclassification  
4 Year Monitoring

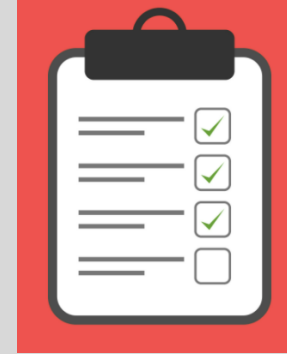


# ELAC Membership Requirements

- **Parents of English Learners** must be on the committee
- Percent of EL parents must at minimum **represent the same percent of EL enrollment at the school**
- **Additional members** may include school staff, non-EL parents and /or community members



# Election Requirements



Requirements for ELAC elections include:

1. Parents/guardians of current English Learners elect members of the ELAC.
2. All parents/guardians of current English Learners must be provided an opportunity to vote.
3. Each member shall be elected to serve a 12 month or two year term.
4. Each ELAC is to select at least one member to serve as the site's representative to the District English Learner Advisory Committee (DELAC).





# ELAC Legal Tasks & Responsibilities

1. Advise on the School Plan for Student Achievement (SPSA) on goals for English Learners.
2. Support in administering a school wide Needs Assessment.
3. Share the importance of regular school attendance.
4. Elect at least one representative to the District English Learner Advisory Committee (DELAC).

# ELAC ADVISORS

Staff members responsible for coaching, supporting and training the ELAC may, but are not required to serve as ELAC members.

Gail Hall

Deng Keying

Javier Gonzalez





# ELAC Officers: Roles and Responsibilities

## Chairperson (optional)

- Leads the meeting
- Signs letters or documents
- Attends SSC meetings

## Vice Chairperson (optional)

- Helps the chairperson in any or all tasks

## Secretary (optional)

- Takes meeting notes
- Maintains documents in a binder

## DELAC Representative (required)

- Attends District DELAC meetings and shares information with ELAC



# **DELAC- District English Learner Advisory Committee**

## **DELAC- Comité Consultivo Para Alumnos Aprendiendo Inglés**

- See [ELAC Informational Page](#) for **2022-23 DELAC Meetings Dates and Flyers**



# **Elect Your DELAC Representative Now!**

**Newly Elected Committee Members Vote  
for DELAC Representative(s)**

*\* 1st representative must be the parent of a  
current English Learner (not IFEP/RFEP)*

# ELAC Meetings Requirements

- Must be open to the public and allow for public input
- Meeting notices and agendas must be posted at least 72 hours before the meeting
- Materials discussed and/or distributed must be made available to the public
- Maintain documentation for 3 years: Agenda, minutes, sign-in sheets, presentations, and ELAC member roster

## Future Meeting Dates

When will we hold our meetings  
for each legal task?

- Share the importance of regular school attendance. Date: Jan 12, 2023
- Support in administering a school wide Needs Assessment. Date: February 9, 2022
- Advise on the School Plan for Student Achievement (SPSA) on goals for English Learners. Date: March 9, 2022



Thank you for your participation!